

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1 CONTRACT ID CODE	PAGE 1 OF 2 PAGES
2 AMENDMENT/MODIFICATION NO 0001	3 EFFECTIVE DATE 21-Feb-06	4 REQUISITION/PURCHASE REQ. NO	PROJECT NO	
6 ISSUED BY U.S. Department of Energy EM Consolidated Business Center 250 E. Fifth Street, STE 500 Cincinnati, OH 45202		7 ADMINISTERED BY (If other than Item 6) See block 6		
8 NAME AND ADDRESS OF CONTRACTOR (No street county State and ZIP Code)			(X)	9A AMENDMENT OF SOLICITATION NO DE-RP30-06CC00001
			X	9B DATED (SEE ITEM 11) 2/7/2006
				10A MODIFICATION OF CONTRACT/ORDER NO
				10B DATED (SEE ITEM 13)
CODE:	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers _____ is extended ☒ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:
 (a) By completing Items 8 and 15 and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (If required)

N/A

13 THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A.	THIS CHANGE ORDER IS ISSUED PURSUANT TO: _____ THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
B.	THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
C.	THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
D.	OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor _____ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14 DESCRIPTION OF AMENDMENT/MODIFICATION (organized by UCF section headings, including solicitation/contract subject matter where feasible)

SEE PAGE 2

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A NAME AND TITLE OF SIGNER (Type or print)		16A NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B CONTRACTOR/OFFEROR	15C DATE SIGNED	16B UNITED STATES OF AMERICA	16C DATE SIGNED
(Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

The purpose of this Amendment is to correct administrative errors in Section L and Section M of the Solicitation as follows:

Section L

Section L.7 PROPOSAL PREPARATION INSTRUCTIONS – VOLUME II, TECHNICAL PROPOSAL is changed as follows:

- a. Paragraph (iii) entitled Sub-Criterion A.3: Management Capabilities:

Incorporate the attached Rev. No. 1 dated February 21, 2006.

- b. Paragraph (iv) entitled Sub-Criterion A.4: Corporate Experience:

Incorporate the attached Rev. No. 1 dated February 21, 2006.

Section M

Section M.3 EVALUATION CRITERIA is changed as follows:

- a. Sub-Criterion A.3: Management Capabilities:

Incorporate the attached Rev. No. 1 dated February 21, 2006.

- b. Sub-Criterion A.4: Corporate Experience:

Incorporate the attached Rev. No. 1 dated February 21, 2006.

All other terms and conditions remain unchanged, and in full force and effect.

The Offeror shall identify the two Key Personnel in Section L, Attachment L-2, *List of Key Personnel*. Upon award, the Key Personnel will become part of the Section H clause entitled *Key Personnel*.

The Offeror shall submit written resumes using the format provided in Section L, Attachment L-3, *Key Personnel Standard Resume Format*, for each proposed Key Person. Each resume shall not exceed four (4) pages.

The Offeror shall submit a signed letter of commitment from each proposed key person, which certifies to the following statement "I hereby certify that the resume submitted as part of the proposal is true and correct, and that the individual will accept the proposed position, if _____ receives the award." Complete the blank with the Offeror's name.

Resumes and Letters of Commitment do not count toward the total Volume II page limitation. References may be contacted regarding qualifications and performance and such information may be taken into consideration in the evaluation.

The Offeror shall provide a staffing plan describing its proposed staffing, and how it will hire and retain qualified individuals, i.e. Senior Technical Support Specialists and Technical Support Specialists with the expertise to meet the requirements of the Statement of Work. The plan should discuss the Program Manager and Senior Technical Support Specialist past and/or current interests and/or involvement related to the activities identified in the Section C, Statement of Work, and the extent to which the proposed Program Manager and Senior Technical Support Specialist are qualified to perform the Technical Services.

The Offeror shall provide a risk assessment that identifies the risks associated with hiring and maintaining qualified personnel and its planned approach to mitigate the risks identified.

(iii) Sub-Criterion A.3: Management Capabilities

1. A detailed risk assessment as it pertains to hiring and maintaining qualified personnel and its planned approach to mitigate the risks identified.
2. Its capabilities and experience in managing a Central Operations support center to include maintenance of radiological survey instruments, facilities for warehousing TEPP supplies, and packaging, shipping and receiving of materials
3. Its capabilities and experience in conducting multi-agency drills and exercises including development of exercise scenario using TEPP Planning Tool resources, arranging all controllers and evaluators, acquiring drill props, and conducting controller and evaluator training

(iv) Sub-Criterion A.4: Corporate Experience

1. Its membership on standards/guidance development committees, and other related activities.

2. Its experience with managing and scheduling attendance at regional and national-level emergency response workshops and conferences, including providing training and speeches on technical issues related to transportation emergency preparedness.
3. Its experience with creating training videos to include writing video script, video editing, video production, and video distribution.
4. Its experience in working with state, tribal, and local level emergency response agencies providing planning and training assistance and conducting agency needs assessments.

L.8 PROPOSAL PREPARATION INSTRUCTIONS – VOLUME III, PAST PERFORMANCE PROPOSAL

Criterion B – Past Performance

The Offeror shall describe the past performance of the Offeror and subcontractors that will perform major or critical aspects of the requirement when such information is relevant to the acquisition.

In the case of a newly formed joint venture, limited liability partnership, or other entity formed for the purpose of competing for this contract, the Offeror shall also describe the past performance of the entities that comprise the newly formed entity.

The Offeror should include relevant past performance for three contracts currently being performed or completed within the past three years by the Offeror. The Offeror should also include relevant past performance for three contracts currently being performed or completed within the past three years by each major subcontractor, if any. (Major subcontractor is defined as any subcontractor that will perform major or critical aspects of the requirement.) If the Offeror is a newly formed entity as described above, then it should include relevant past performance for three contracts for each member of the entity. These contracts should be similar in contract type, scope, complexity, duration, and/or risk to the effort described in this solicitation.

For each of the contracts, the Offeror shall submit the past performance information as shown in Attachment L-4, Offeror Past Performance Reference Information Worksheet, and describe the relevance of the contract to the requirements of the RFP.

In addition, each Offeror shall forward an Offeror Past Performance Reference Letter and Questionnaire, as specified in Attachment L-4, for each contract cited above to the appropriate point of contact for that contract. The point of contact for each project shall complete and forward the questionnaire to the Contracting Officer identified in Section L 10 prior to the closing date of the solicitation. The Offeror is responsible for ensuring that the point of contact to which it has sent the questionnaire returns the questionnaire to the contracting officer. At the contracting officer's discretion, the Government nonetheless may choose to consider questionnaires that arrive subsequent to the closing date of the solicitation if such consideration does not unduly delay the evaluation.

L.9 PROPOSAL PREPARATION INSTRUCTIONS – VOLUME IV, PRICE PROPOSAL

- A. The Offeror shall provide a completed Section B.2 with proposed fully-burdened labor rates and extended prices to perform the desired effort as set forth in the Statement of Work for the base year and all option years. The Offeror shall explain and document the derivation of the

3. The instructional staff is knowledgeable of DOE shipping activities, particularly of the Office of Environmental Management and WIPP transportation activities. The Offerors' instructors have completed the DOE Modular Emergency Response Radiological Transportation Training Program (MERRTT) Train-the-Trainer program and have demonstrated proficiency in training delivery to emergency responder audiences.
4. The Offeror's the Program Manager and Senior Technical Support Specialist past and/or current interests and/or involvement related to the activities identified in the Section C, Statement of Work.

Sub-Criterion A.3: Management Capabilities

1. The Offeror's risk assessment as it pertains to hiring and maintaining qualified personnel and its planned approach to mitigate the risks identified
2. The Offeror's capabilities and experience in managing a Central Operations support center to include maintenance of radiological survey instruments, facilities for warehousing TEPP supplies, and packaging, shipping and receiving of materials.
3. The Offeror's capabilities and experience in conducting multi-agency drills and exercises including development of exercise scenario using TEPP Planning Tool resources, arranging all controllers and evaluators, acquiring drill props, and conducting controller and evaluator training.

Sub-Criterion A.4: Corporate Experience

1. The Offeror's membership on standards/guidance development committees, and other related activities.
2. The Offeror's experience with managing and scheduling attendance at regional and national-level emergency response workshops and conferences including providing training and speeches on technical issues related to transportation emergency preparedness.
3. The Offeror's experience with creating training videos to include writing video script, video editing, video production, and video distribution.
4. The Offeror's experience in working with state, tribal, and local level emergency response agencies providing planning and training assistance and conducting agency needs assessments.

Criterion B: Past Performance

1. The DOE will evaluate the Offeror's past performance on relevant projects similar in contract type, scope, complexity, duration, and/or risk.